



www.sargent-disc.com
payroll@sargent-disc.com

SD Online User Request Form

Scan and E-Mail payroll@sargent-disc.com or Fax to +44 (0)1753 655881

User Information

Existing User ID (if known)	<input type="text"/>	Position	<input type="text"/>
Surname	<input type="text"/>	Tel. No.	<input type="text"/>
First Name	<input type="text"/>	Mobile No.	<input type="text"/>
E-Mail address	<input type="text"/>	Fax No.	<input type="text"/>
Address	<input type="text"/>	Post Code	<input type="text"/>
	<input type="text"/>	Country	<input type="text"/>
	<input type="text"/>		

Payroll Information

Company	<input type="text"/>	I require access to:
Production	<input type="text"/>	<input type="checkbox"/> All payrolls <input type="checkbox"/> Payrolls specified below:
Payrolls	<input type="text"/>	

Signatures

I have read, understood and agree to the terms and conditions below:	<input type="text"/>
Date	<input type="text"/>

Terms and Conditions

Sargent-Disc Ltd cannot be held responsible for any access to the information that is gained due to improper use of the system. Sargent-Disc Ltd cannot be held responsible for the misuse of any information by an approved user of the system. It is the user's responsibility to ensure that they keep passwords confidential and do not leave a computer unattended whilst logged in.

Your data is being collected for the sole purpose of enabling Sargent-Disc Ltd to expedite those services for which we have been contracted. Data supplied to Sargent-Disc Ltd will be for the exclusive use of Sargent-Disc Ltd and will not be shared with any external third parties. We may use the details you supply to keep you updated with information on our products, services or promotions by direct mail, email or telephone. If you do not wish to receive information on new discounts and promotions, please tick the appropriate boxes below or email us on marketing@sargent-disc.com.

I do not wish to be contacted by: Email Direct Mail Telephone

Date	<input type="text"/>	Signed on behalf of company or production:
Authorised by	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	