



www.sargent-disc.com
payroll@sargent-disc.com

Artiste Start Form

Production

Company

Personal Information

Surname	<input type="text"/>	Gender	<input type="text"/>	D.O.B	<input type="text"/>
First Name	<input type="text"/>	NI No.	<input type="text"/>		
Address	<input type="text"/>	Tel. / Mobile No.	<input type="text"/>		
	<input type="text"/>	Equity Pension No.	<input type="text"/>		
	<input type="text"/>	Social Security No.	<input type="text"/>		
Post Code	<input type="text"/>	Passport No.	<input type="text"/>		
Country	<input type="text"/>	Citizenship	<input type="text"/>		
E-Mail Address	<input type="text"/>	Residence	<input type="text"/>		

Employment Details

Job Title	<input type="text"/>	Start Date	<input type="text"/>
Department	<input type="text"/>	VAT Reg. No.	<input type="text"/>
Ltd. Company	<input type="text"/>	Company No.	<input type="text"/>

Agent Details

Agent	<input type="text"/>	Tel. / Mobile No.	<input type="text"/>
Agent Address	<input type="text"/>		
	<input type="text"/>	Post Code	<input type="text"/>
	<input type="text"/>	Country	<input type="text"/>
E-Mail Address	<input type="text"/>		

Bank Details

Payee Name	<input type="text"/>	Sort Code	<input type="text"/>
Bank Name	<input type="text"/>	Account No.	<input type="text"/>
Bank Address	<input type="text"/>	Additional Ref.	<input type="text"/>
	<input type="text"/>	ABA / Routing	<input type="text"/>
IBAN	<input type="text"/>	Swift	<input type="text"/>

Please date and sign

Date

Signature

Accounts Use Only

Amount:	Allocation:	<input type="checkbox"/> Includes Buyout	Buyout %	<input type="text"/>
Daily Salary	<input type="text"/>		Hourly Rate	<input type="text"/>
Weekly Salary	<input type="text"/>		Daily Rate	<input type="text"/>
Holiday Ent.	<input type="text"/>	Total Days	<input type="text"/>	
		Guaranteed Minimum	<input type="text"/>	

Section 8 of the Asylum & Immigration Act 1996 requires that documentary evidence of eligibility to live or work in the United Kingdom be obtained from new employees prior to commencement of employment. Please indicate documents obtained and attach copy.

NI Card / Letter Birth Certificate Passport Letter from Home Office Other

Date

Authorised by

Signature